

Authorisation of adviser

Capital pension

1/2

Why this form?

As an employer, you can supply your employer and employee data online using the employer portal. You may have authorised an adviser to do so. Please inform us of this, so that we can give your adviser access to the employer portal. You can also use this form if you decide that you want to keep your pension records yourself or if you have authorised a different adviser. In that case, your current adviser can still change your details until the end date indicated by you.



What can your adviser do on the employer portal?

If you register your adviser, your adviser can keep all pension records. You will no longer be able to make any changes yourself. For access to the employer portal your adviser will receive a user name and a password.

1. Authorisation

Please tick as applicable

- I have authorised an adviser for the first time
- I have authorised a different adviser

Name former adviser:

Name new adviser:

- My adviser is no longer authorised to supply data

End date authorisation:

 - -

This may not be a date in the past

2. Details of employer

Fill in your own details

Employer number:

Name of employer:

Street and house number:

Postal code:

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City:

3. Details adviser

Fill in the details of your new adviser or the details of the adviser whose authorisation you wish to revoke

Company name:

Chamber of Commerce number:

Street and house number:

Postal code:

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City:

▶ Continue on the next page

Correspondence address:

Postal code:

City:

Telephone number:

Email address:

4. Signature

I hereby declare that I am authorised to sign on behalf of the company and that I have completed this form truthfully

Name:

Position:

City:

Date: - -

Your signature:

Send the form to:
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